

THE PRODUCT BOX

The Product Box is a robust variety of talent development services offered to all job seekers to help meet their employment goals.

We have lots of services in our product boxes and while they may differ from center to center, all of these services can be placed into 5 major categories. In the Integrated Service Delivery Model we call those our **5 Product Lines.**

Job Getting & Readiness Services

- Job Finding Skills
- Resume/ Cover Letter
- Interviewing
- Job Clubs
- Job Keeping Skills
- Networking Opportunities
- Job Search Skills
- Career Fairs
- LMI

Skill Development & Improvement Services

- GED Tutoring & Prep
- Basic Computer & Online Skills
- Customer Service
- CPR
- Food Safety
- OSHA
- Cash Register Basics
- Career Readiness Certificate and Work Keys
- Computer Applications (Word, Excel, CAD, PPT)

Occupational Training Services

- Planning a New Career Workshop
- Money for School Workshops
- Assistance with Completing FAFSA
- Study Skills & Study Groups
- Pre-Testing Basics
- Tutoring
- WIA Training Services

Employer Sponsored Services

- Skill-Based Internships
- Work Experience
- On-the-Job Training
- In-Center Recruitment Events
- Pre-Hire Testing
- Employer Panels and Workshops
- Workshops Based on Employer Input and Needs

Specialty Program Services

- WIA Intensive and Training
- WIA Youth Program
- Veterans' Services
- Trade Adjustment Assistance
- REA/RES/EAI
- Vocational Rehabilitation/ Adult Education
- TANF
- SNAP